

MARTIN GROVE UNITED CHURCH

APPLICATION FOR USE OF CHURCH FACILITIES

Name: _____

Phone Number: _____ E-mail _____

Mailing Address: _____

Reason for Rental

- Celebration
- Wedding/Funeral
- Educational Program
- Receptions

Other _____

Equipment Required

- Kitchen
- Tables & Chairs
- Sound system with one microphone
- Elevator service

Other _____

Date(s) required: (*Note that weddings include the day before and the day of the rehearsal and decorating purposes).

Date: _____

Start Time: _____ End Time _____

Date: _____

Start Time: _____ End Time: _____

Accommodations Required:

- Sanctuary
- Meeting room (s)
- Friendship Hall
- Friendship Hall & Kitchen
- Well-come room & Kitchenette

Anticipated Attendance:

1-15 25-50 50-100 100-150

Give a brief description of your event/activity _____

INSURANCE: When organizations rent part or all of the facilities, proof of a minimum of \$2 million liability insurance must be filed with the church office prior to usage.

Insurance Company _____ **Policy#** _____

I acknowledge that I have **read** and will comply with the rules and regulations for the use of church facilities and agree to **abide** by these rules and regulations.

Date _____ Name (print) _____

Signature _____ Phone # _____

Return application forms to: Martin Grove United Church
75 Pergola Rd.
Etobicoke ON M9W 5K4
Phone # 416 745-6252
martingroveuc@bellnet.ca